



Lagdu Singh Charitable Trust's (Regd.)

THAKUR SHYAMNARAYAN ENGINEERING COLLEGE

Affiliated to University of Mumbai, Approved by All India Council for Technical Education (AICTE), and Government of Maharashtra (GoM)

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NOTICE OF College Development Committee MEETING

(YEAR 2024-25)

Meeting No.: 02

Date: 15/10/2024

Meeting Date	Venue	Time
19/10/2024	Board Room	11.30 am

Agenda:

1. Review of the last CDC meeting.
2. Discussion on exam cell readiness for odd semester exam.
3. Discussion on progress of ISO process of the Institute.
4. Discussion on preparation of CBT & CBL record.
5. IQAC Review
6. Any relevant matter with prior permission of chairperson

CONVENOR

Dr. S.M. Ganachari
PRINCIPAL

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Circulation to All Committee members

TSEC/FRM/MP-05/01/REV-A

MEETING NO.02

CDC Meeting of Thakur Shyamnarayan Engineering College was held on ,19th Oct 2024 in Board Room.

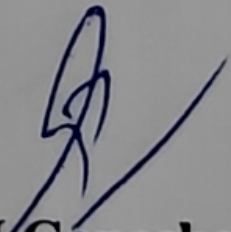
Action taken/progress on the points were discussed

Sr No.	Agenda(Points of Discussion)	Decision Taken
1	Review of the last CDC meeting	The minutes of the previous CDC meeting were reviewed and The committee approves the minutes of the previous meeting held on 20 th July 2024.
2	Discussion on exam cell readiness for odd semester exam.	Exam Incharge Mr. Sharad Y. discussed the examination rules and regulations, and a few formats were added with the consent of all members.
3	Discussion on progress of ISO process of the Institute.	IQAC Incharge Ms. Pratibha L. discussed the progress of the ISO process. All process incharges were instructed to complete their respective processes using the required formats.
4	Discussion on preparation of CBT & CBL record.	IQAC Incharge Ms. Pratibha L. discussed the Course Booklet for Theory (CBT) and the Course Booklet for Library (CBL), and instructed all staff members to be prepared with both CBT and CBL."
5	IQAC Review	IQAC co-ordinator discussed the planning executed in Odd semester for academic year 24-25

Conclusion and Vote of Thanks

With no further topics on the agenda, the meeting was concluded with a vote of thanks by **Dr. S.M. Ganeshari**, who expressed gratitude to all members for their valuable insights and participation. The committee reaffirmed its commitment to enhancing institutional quality and ensuring a smooth academic year ahead.

Meeting Adjourned.


Dr. S.M. Ganeshari
(CDC-Secretary)



Following members were present for the meeting which was held on 19/10/2024 at 11:30 am in Board Room.

Sr.No.	Name	Post	Signature
1	Shri. Rajesh Singh	Chairperson	
2	Ms. Karishma Singh	Secretary	
3	Dr. S.M. Ganachari	Member - Secretary (Principal)	
4	Dr. B.K. Mishra	Member (Education Field)	
5	Dr. A. Damahe	Member (Industry)	
6	Mr. Shankar Rane	Member (Social Service)	
7	Mrs. Suwarna Thakre	HOD(IT) Nominee	
8	Dr. Mily Jashank	First year Incharge	
9	Mrs. Pratibha Lotlikar	IQAC coordinator	
10	Mrs Sarita Singh	Expert member nominated by management	
11	Ms. Monali Kalekar	Teaching Staff	
12	Mr. Kashif Shaikh	Teaching Staff	
13	Mr. Swayam Patel (ME)	Student Council (President)	
14	Ms. Bhumi Oza (IT)	Student Council (Secretary)	